

STEM Employer Verification Form

Federal law 8 CFR 214.2 (f)(10)(ii)(C)(6) requires employers to report the termination or departure of a STEM OPT employee to the Designated School Official (international student advisor at their previous school) within 5 business days of the termination or departure.

An employer shall consider a worker to have departed when the employer knows the student has left the employment or if the student has not reported for work for a period of 5 consecutive business days without the consent of the employer, whichever occurs earlier.

By signing this form, you are verifying the following as the student's employer:

- **I will report the termination or departure of the below named STEM OPT employee to the International Student Services Office at Bellevue University,** by emailing iss@bellevue.edu with the following details:
 - Subject:** "STEM OPT Employment Termination"
 - Body of email must include:** Employee's full name, Date of Termination or Departure, Company Name, and Name, Title, Department and Phone Number of Person Submitting Report
- **I understand that endorsement of the I-983 self-evaluation for the STEM OPT employee is required at:**
 - the 12-month mark of the STEM OPT start date; AND
 - at the time of termination OR the STEM OPT end date, whichever is sooner
- **I confirm that our company listed below is currently enrolled in E-Verify**

Name of STEM OPT Employee

Company Name as Listed in E-Verify

E-Verify Number

Ink Signature of Company Representative

Date

Printed Name of Representative

Department

Email address

Phone Number